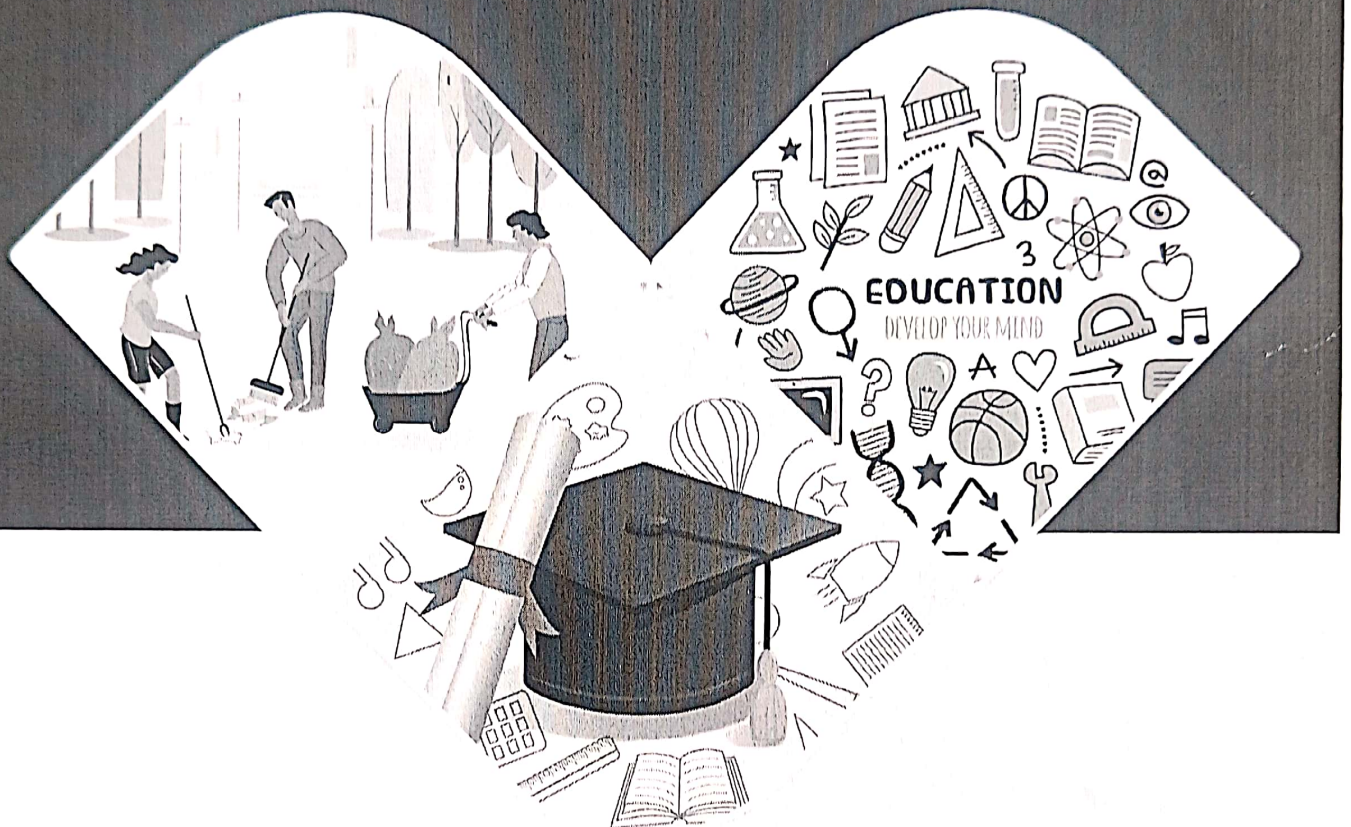


Model Program Book



SEMESTER INTERNSHIP

Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

PROGRAM BOOK FOR
SEMESTER INTERNSHIP

Name of the Student:

M. Lokesh Kumar

Name of the College:

S.M.B. Govt. Engineering College

Registration Number:

20358041044

Period of Internship:

From:

To:

Name & Address of the Intern Organization

S. Lokesh Kumar

Rajalaxmi

University

YEAR

An Internship Report on

Sri Lakshmi polymers

(Title of the Semester Internship Program)

Submitted in accordance with the requirement for the degree of

B.2-C - B.S.C

Under the Faculty Guideship of

Dr. M. Rame Sulthe Reddy Sir

(Name of the Faculty Guide)

Department of

S.V.B. Govt degree college

(Name of the College)

Submitted by:

M. Lakshmi Kumar

(Name of the Student)

Reg.No: 20358041004

Department of B.2-C

S.V.B. Govt degree college

(Name of the College)

Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete Semester internship either in V Semester or in VI Semester.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

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Student's Declaration

I, M. Lokesh Kumar a student of Internship
Program, Reg. No. 20358041004 of the Department of B.S.C (B.Z.C)

College do hereby declare that I have completed the mandatory internship
from 12/01/22 to 28/02/23 in Sri Lalshmi polymer (Name of
the intern organization) under the Faculty Guideship of

Dr. H. Rama Subbareddy (Name of the Faculty Guide), Department of

S.V.B. Govt Degree college. Koilabuntla
(Name of the College)

(Signature and Date)

M. Lokesh Kumar

Official Certification

This is to certify that M. Lokesh Kumar (Name of the student) Reg. No. 20258041004 has completed his/her Internship in Sri Lakshmi polymers (Name of the Intern Organization) on production of polymer bags (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of B.Sc (B.Z.C) in the Department of S.V.B. Govt Degree clg (Name of the College).

This is accepted for evaluation.

(Signatory with Date and Seal)

M. Ravi Siva

Endorsements

Faculty Guide

M. Ravi Siva

Head of the Department

M. Ravi Siva

Principal

PRINCIPAL
S.V.B. GOVT. DEGREE COLLEGE,
KOLKUNTLA, KURNOOL DT

Certificate from Intern Organization

This is to certify that M. Coleesh Kumar (Name of the intern)
Reg. No 20358041004 of Sri R. Govt degree college (Name of the
College) underwent internship in Lakshmi Venkateswara Polymers (Name of the
Intern Organization) from 17/11/22 to 28/02/2023

The overall performance of the intern during his/her internship is found to be
Satisfactory (Satisfactory/Not Satisfactory).



Authorized Signatory with Date and Seal

Certificate from Intern Organization

This is to certify that M. Callesh Kumar (Name of the intern)
Reg. No 20358041024 of Sri. Govt degree college (Name of the
College) underwent internship in lalshmi venkateswara polymers (Name of the
Intern Organization) from 17/11/22 to 28/02/2023

The overall performance of the intern during his/her internship is found to be

Satisfactory (Satisfactory/Not Satisfactory).



Authorized Signatory with Date and Seal

Acknowledgements

In the internship and would like to express to thanks to Rayalaseema university for given this opportunity for providing new projects

I would also like to express my special thanks to Dr. H. Rama Subba Reddy Sir to giving this suggestions in the process and encouragement and device to complete this internship successfully and also convey the my gratitude to our college principle Kesava Rao for giving us this opportunity to choose the project at choice and opportunity to us an encouragement us to make this internship as successfully also I would like to inform upon the vinture of polymer factory mangle, Because their valuable time for us potuntly answering all the questions we asked and informed as about recycling plant and polymers factory. I would like to thanks to all my friends who were hoped and given Suggestion.

Contents

The assigned rating is conferred by the small scale operations of the firm in highly competitive party even sales industry with low entry barriers and limited product differentiation and weak bargaining power with suppliers and creditors. The rating also factors in high sector concentration both company selling part of its net asset portfolios located in television. At the ratings are further confirmed by susceptibility of profitability of functions. Party's return and weak rate of the firm have not major shareholder and high working capital intensity also taken of expenditure with first important relationship of the firm with channel equity between control from big selling corporate members already utilized with its rating in almost growth in excess of 23% over the last years taken by income in capacity expansion and sales volumes.

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

I'm doing report sharing on the Park experience I have got these as interest is the digital survival data term at office AP/c 7 2011. In the report let them Dec 20, 2015 my experience.

work etc. when I also have provided detail about my 9 months work, comparison making with across in job description I had to work with difference in terminated and local based and an analyst.

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

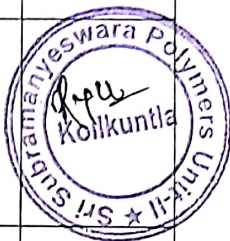
Brian, learning ideal about cement bag handling project?
Following ideal coming out during handling cement

- * Bellam
- * single vacuum filter
- * cone system cover for pulling arm
- * Puffer cover from pulling arm
- * change the string
- * climb at reeling
- * high rise stacking
- * soft tooth from pulling action
- * Portic Pulverizer

I visited at Ameth cement hugre in total at here I observed the following things.

1. observe of overall cement from the from, take is extend of job by bag or ch
2. when home is an air tight room with high wind fan

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Consulted to the head of the organisation for the internship	I know about transport vehicle	
Day - 2	As per govt. norms, each degree student should complete in terms of internship in any org. In this regard we have requested permission for internship.	I learned about organization in the work	Ryuy
Day - 3	In this regard they have granted permission for internship as "product assistant"	I know about the accounts types	Ryuy
Day - 4	know about the founder of the organisation and its history and achievements.	I know about the att. and ex. dist. sy.	Ryuy
Day - 5	observed the routine of organisation in working hours	I heard about income expenditure in industry	Ryuy
Day - 6	Interacted with the employees and also know about their work in the organisation	I shall all info on firm and industry.	Ryuy

WEEKLY REPORT

WEEK - 1 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

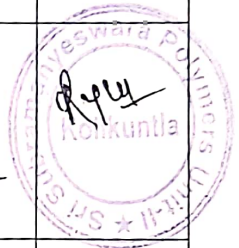
In week-1, firstly I introduced myself to the managers and employees and explained the purpose why I have come to industry.

I have interacted with all the employees and co-workers in the organization and also know about their work in the organization.

I learned about the history of the organization and the founder of the company. Achievements of the organization.

I observed the routine of organization in working hours. Interacted with the employees and also known about their work in the organization.

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	collected information about the organization vision and mission	I know about the org's purpose	
Day - 2	observed the organization structure and collected information about it	I learned from to produce machine.	Q. V. S.
Day - 3	They show the various kind of understand the names of product	learned it's process	Q. V. S.
Day - 4	The manager shows how to understand the names of product.	I know and used to create it	Q. V. S.
Day - 5	Manager briefly explained the performance of the organization	Learned the transport system	Q. V. S.
Day - 6	Manager explained the roles and responsibilities of employees	communication & socialization	Q. V. S.

WEEKLY REPORT

WEEK - 2 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week, I have collected information about the organization vision and mission.

I have observed the organization structure and collected information about it. They show the various types and companies polythene bags. The manager shows how to understand the product and machinery names.

Next the manager briefly explained the performance of the roles and responsibilities of the employees and interns of the company.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I visit the polymers industry I know about the equipment which are used for production of polythene bags.	Improve information skills	
Day - 2	I learned equipment names and how it work and how to control it	Information calculate skills	Dayu
Day - 3	I know about the advantages and disadvantages of the equipment.	learned about new machine	Dayu
Day - 4	I know about the procedure step by step from the beginning.	observed how working skills	Dayu
Day - 5	Firstly I learn how the waste plastic material converted in small plastic or resin.	we learned dispo- sition skills	Dayu
Day - 6	I know about the first step the Blow-film extrusion process.	communication & leadership skills	Dayu

WEEKLY REPORT

WEEK - 3 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

This week, I visited the polymers industry.

I know about the equipment which are used for manufacturing of polythene bags.

I kept equipment names and how it work and how to operate or control it.

I know about the advantages and disadvantages of the machinery.

I know a bit the procedure step by step from the beginning. Firstly I know how waste plastic or resin.

I know about the first step. The Blown film extrusion process.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I learnt how small plastic pellets or resin become molten and pliable	Improve communication & standing skills	
Day -2	Today, I have learnt about the raw material that go into making quality bags.	Learned about organization & structure	Rahul
Day -3	I have learnt where the raw materials come from.	I Learned logs & scraps	Rahul
Day -4	I have learnt about the granules which are used as raw materials for the manufacture of polythene bag.	I Learned a range of different brands	Rahul
Day -5	I have observed how the machinery work while changing granule into threads.	Learned facts and regulations	Rahul
Day -6	Today I have learnt how the inventory of the raw materials received from the suppliers.	Learned about the bags manufacturing	Rahul

WEEKLY REPORT

WEEK - 4 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week, I learnt how small plastic pellets of resin become molder and pliable. I have learnt about the raw materials that go into making quality bags. I have learnt where the raw material come from. I have learnt about the granules which are used as raw materials for the manufacture of polythene for the manufacture of polythene bag.

I have observed how the machinery work while changing granule into threads.

I have learnt how the inventory of the raw materials received from the suppliers.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have learnt how the daily accounts are maintained.	we learnt and know about it	 Ryhu
Day - 2	I have learnt the uses and instructions of machinery	know about information	Ryhu
Day - 3	I have developed with my co-workers.	know about models of	Ryhu
Day - 4	I have developed my communication skills by interacting with employees.	know how to control	Ryhu
Day - 5	Today I have learnt how the synthetic threads are processed into bags for various purposes.	communication under skills	Ryhu
Day - 6	I know about the machinery used for polythene bags making.	specification	Ryhu

WEEKLY REPORT

WEEK - 5 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

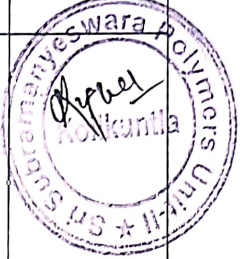
This week I learnt how the daily accounts are maintained. I have learnt the uses and instructions of machinery.

I have worked with my co-workers and interns. I have developed my communication skills by interacting with employees.

I have learnt how the synthetic threads are processed into bags for various purpose.

I know about the machinery used for polythene bags making.

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have also learnt that the bags manufactured at this organization are mainly supplied to cement manufacturers.	Improved my communication skills.	
Day - 2	I know about the company names of cement manufacturers.	Improved My communication skills	Rishul
Day - 3	I have know about the step 02. Making Poly Bags from Plastic Rolls.	Interpersonal skills	Rishul
Day - 4	I learnt how to transform rolls of plastic into poly bags.	Learned to collect data.	Rishul
Day - 5	I learnt how the roll of plastic fed through a machine for proper length.	Improved observation skills	Rishul
Day - 6	I know about the every equipment in detailed.	Improve communication skills.	Rishul

WEEKLY REPORT

WEEK - 6 (From Dt..... to Dt.....)

Objective of the Activity Done:

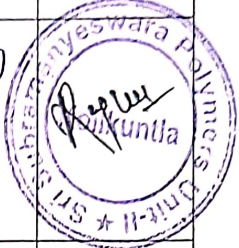
Detailed Report:

I have learnt that the bags manufactured at his organisation are mainly supplied to cement manufactures. I know about the company names of cement manufactures. I have known about the step or making Poly Bags from Plastic Rolls.

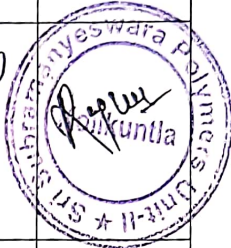
I learnt how to transform rolls of plastic into Poly bags.

I learnt how the roll of plastic fed through a machine for proper length. I know about the every equipment in detailed.

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I know about the Bottom seal Bag making machines.	Leant about how machine	 Rahul
Day - 2	I Leant how to operate Bottom seal Bag making machine	Learn about sewing method	Rahul
Day - 3	I Leant how to operate Bottom seal Bag making machine.	Understanding Skill A Process	Rahul
Day - 4	I know the about it clearly.	Leant about the process of machine	Rahul
Day - 5	I know about the advantages and uses of Bottom seal bag making machines.	impe changes skills.	Rahul
Day - 6	I know about the disadvantages of the Bottom seal Bag making machine.	There for communication skills.	Rahul

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I know about the Bottom seal Bag making machines.	Learn about how machines	
Day -2	I learnt how to operate Bottom seal Bag making machine	Learn about sewing method	Rahul
Day -3	I learnt how to operate Bottom seal Bag making machine.	Understanding skill & process	Rahul
Day -4	I know the about it clearly.	Learn about the process of machine	Rahul
Day -5	I know about the advantages and uses of Bottom seal bag making machines.	Importance of skills.	Rahul
Day -6	I know about the disadvantages of the Bottom seal Bag making machine.	Importance of communication skills.	Rahul

WEEKLY REPORT

WEEK - 7 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

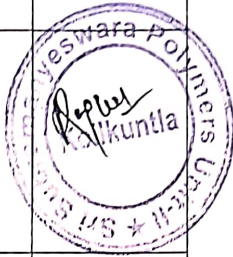
I learnt about the Bottom seal Bag making machines. I know how to operate Bottom seal Bag making machine.

I know about the machine cleaning.

I know about the advantages and uses of Bottom seal Bag making machines.

I know about the disadvantages of the Bottom seal making machine.

ACTIVITY LOG FOR THE EIGHTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I learnt about each and every part of the machine.	Learn about process	 Rahul
Day - 2	I know about the Bottom seal Bag making machine completely.	Learn about machine works	Rahul
Day - 3	I know about the side seal Bag making machine	Know about that stuff	Rahul
Day - 4	I learnt how to operate side seal Bag making machine.	Know about equipment.	Rahul
Day - 5	I learnt how to operate side seal Bag making machine.	improve collating intention	Rahul
Day - 6	I know about side seal Bag making machine	improve communication & billing.	Rahul

WEEKLY REPORT

WEEK - 8 (From Dt..... to Dt: Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week, I learnt about each and every part of the machine I know about the Bottom seal Bag making machine completely.

I know about the side seal Bag making machine completely. I learnt how to operate side seal Bag making mach. I completely know about the side seal Bag making machine.

ACTIVITY LOG FOR THE NINETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Today, I have operated side seal Bag making machine.	Learn a lot of industry	
Day - 2	Today, I know about the advantages and uses of the side seal Bag making machine.	Improve I achieved Information	Rahul
Day - 3	Today, I learnt about disadvantages of the side seal Bag Making machine.	Improve observing skills	Rahul
Day - 4	I learnt about each and every part of the machine.	Improve Information skills	Rahul
Day - 5	I know about the side seal Bag making machine completely.	Improve Learning skills	Rahul
Day - 6	Today, I have operate the Bottom seal Bag making machine.	Learn working experience	Rahul

WEEKLY REPORT

WEEK - 9 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week, I have operated the side seal bag making machine.

I know about the advantages and disadvantages of it. and also know the uses of the side seal bag making machine.

I learnt about each and every part of the machine.

I know about the side seal bag making machine completely.

I have operated the Bottom seal Bag making machine.

ACTIVITY LOG FOR THE TENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I know about the soft loop bag making machine.	Learn about Industry	
Day - 2	I know about the soft loop bag making machine.	Know about equipments	Rahul
Day - 3	I learnt about uses and advantages of soft loop Bag Making Machine.	We know about the makes of it	Rahul
Day - 4	To day, I learnt how to operate the soft loop Bag making machine.	We know how to control	Rahul
Day - 5	Today, I learnt about disadvantages of soft loop Bag making machine	communication are leadership sides	Rahul
Day - 6	I have learnt how to operate the soft loop bag making machine.	socialization	Rahul

WEEKLY REPORT

WEEK - 10 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

This week I know about the soft loop
Bag Making Machine.

I learnt about uses and advantages.
of soft loop bag making Machine. And
I learnt about disadvantages. of it.

I learnt how to operate the soft loop
bag making machine.

I have learnt more information of
the soft loop bag making machine.

ACTIVITY LOG FOR THE ELEVENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I learnt about the each and every part of soft loop bag making machine.	Learn about process	
Day - 2	I know about the Patch Handle Bag machine.	we know about currenting process.	Rahul
Day - 3	Today, I learnt about advantages and uses of patch Handle Bag machine.	Learn factory cover rolls making	Rahul
Day - 4	Today, I learnt about disadvantages of the Patch Handle Bag machine.	Learn how bag cores really making	Rahul
Day - 5	Today I learnt how to operate and control the Patch Handle Bag machine.	Learn about changing colours	Rahul
Day - 6	Today, I learnt how to operate and control the patch handle Bag machine.	operation of the machine	Rahul

WEEKLY REPORT

WEEK - 11 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

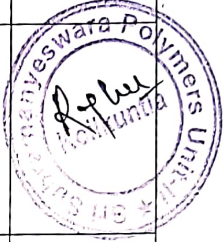
This week, I learnt about the each and every part of the soft loop bag making machine.

Now I know about the patch handle bag machine.

I learnt about the advantages and disadvantages of the patch handle bag machine. And also know about the uses of it.

I learnt how to operate and control the patch handle bag machine.

ACTIVITY LOG FOR THE TWELVETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I learnt about each and every part of Patch handle Bag machine.	Improved Information skills	 Rehul
Day - 2	Today, I have operated the patch handle Bag machine.	know about machines	Rehul
Day - 3	Today, I talked to my co-workers about Machinery.	Improved Information skills	Rehul
Day - 4	Today, I know about the T-shirt Bag making machine.	Study observation skills	Rehul
Day - 5	Today, I learnt about advantages and uses of T-shirt Bag making machine.	We learn how to control machine	Rehul
Day - 6	Today, I learnt about disadvantages of the T-shirt Bag making machine.	Improve Information skills.	Rehul

WEEKLY REPORT

WEEK - 12 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

At week-12 I learnt about the each and every part of patch handle bag machine.

I have operated it.

I have talked to my co-workers about machinery.

Next I know about the T-shirt bag making machine. I learnt about the advantages and disadvantages of it I learnt about uses of the T-shirt bag making machine. It is very useful and important machine.

ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I learnt how to operate and control the T-shape Bag making machine.	Information skills	
Day -2	I learnt how to operate and control the T-shape Bag making machine.	operation skills	Rahul
Day -3	I learnt about each and every part of the T-shape Bag Making Machine.	Improve operation skills	Rahul
Day -4	Today, I have operated the machine with the help of co-workers.	Improve Information skills	Rahul
Day -5	I know about printing machine (company name printing)	Learn about new machine	Rahul
Day -6	I worked with our co-workers.	improve information skills.	Rahul

WEEKLY REPORT

WEEK - 13 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

At week -13, I learnt how to operate and control the T-shape Bag making machine. I learnt how to operate and control it.

I even learnt about each and every part of the T-shape bag making.

Machine I have operated the machine with the help of co-workers.

I know about the printing machines

I worked with my co-workers.

ACTIVITY LOG, MAX DATE OF THE OBSERVATION WEEK

Day to Date	Brief description of the daily activity	Learning outcome	Lesson and activity
Day -1	Today is the first day of work. I have been working for 1 hour, 15 minutes, 10 seconds, 10 minutes, 10 seconds, 10 minutes, 10 seconds.	Learning outcome: I have been working for 1 hour, 15 minutes, 10 seconds, 10 minutes, 10 seconds, 10 minutes, 10 seconds.	Lesson and activity: I have been working for 1 hour, 15 minutes, 10 seconds, 10 minutes, 10 seconds, 10 minutes, 10 seconds.
Day -2	Today is the second day of work. I have been working for 1 hour, 15 minutes, 10 seconds, 10 minutes, 10 seconds, 10 minutes, 10 seconds.	Learning outcome: I have been working for 1 hour, 15 minutes, 10 seconds, 10 minutes, 10 seconds, 10 minutes, 10 seconds.	Lesson and activity: I have been working for 1 hour, 15 minutes, 10 seconds, 10 minutes, 10 seconds, 10 minutes, 10 seconds.
Day -3	Today is the third day of work. I have been working for 1 hour, 15 minutes, 10 seconds, 10 minutes, 10 seconds, 10 minutes, 10 seconds.	Learning outcome: I have been working for 1 hour, 15 minutes, 10 seconds, 10 minutes, 10 seconds, 10 minutes, 10 seconds.	Lesson and activity: I have been working for 1 hour, 15 minutes, 10 seconds, 10 minutes, 10 seconds, 10 minutes, 10 seconds.
Day -4	Today is the fourth day of work. I have been working for 1 hour, 15 minutes, 10 seconds, 10 minutes, 10 seconds, 10 minutes, 10 seconds.	Learning outcome: I have been working for 1 hour, 15 minutes, 10 seconds, 10 minutes, 10 seconds, 10 minutes, 10 seconds.	Lesson and activity: I have been working for 1 hour, 15 minutes, 10 seconds, 10 minutes, 10 seconds, 10 minutes, 10 seconds.
Day -5	Today is the fifth day of work. I have been working for 1 hour, 15 minutes, 10 seconds, 10 minutes, 10 seconds, 10 minutes, 10 seconds.	Learning outcome: I have been working for 1 hour, 15 minutes, 10 seconds, 10 minutes, 10 seconds, 10 minutes, 10 seconds.	Lesson and activity: I have been working for 1 hour, 15 minutes, 10 seconds, 10 minutes, 10 seconds, 10 minutes, 10 seconds.
Day -6	Today is the sixth day of work. I have been working for 1 hour, 15 minutes, 10 seconds, 10 minutes, 10 seconds, 10 minutes, 10 seconds.	Learning outcome: I have been working for 1 hour, 15 minutes, 10 seconds, 10 minutes, 10 seconds, 10 minutes, 10 seconds.	Lesson and activity: I have been working for 1 hour, 15 minutes, 10 seconds, 10 minutes, 10 seconds, 10 minutes, 10 seconds.

ACTIVITY LOG FOR THE FOURTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Today, I develop my communication skills by interaction with employees.	Improve Information skills	
Day - 2	Today, I have learnt how to communicate effectively with in charges.	communication skills	Rahul
Day - 3	Today, I have learnt how various pictures, patterns and words are printed.	design skills	Rahul
Day - 4	I have learnt the bags manufactured are mainly supplied to cement manufacturers.	learned the machine	Rahul
Day - 5	Today I have learnt how the marketing team operates to procure order from different buyers	Learned marketing process	Rahul
Day - 6	I have know the difficulties faced by them in marketing.	Improve Information skills.	Rahul

WEEKLY REPORT

WEEK - 14 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

At this week, I developed my communication skills by interacting with my employees. I learnt how to communicate effectively with in-charges.

I have also learnt how various pictures, patterns and words are printed. I have learnt the bags manufactured are mainly supplied to cement manufacturers.

I have learnt how the marketing team's operators to procure order from different buyers. I have known the difficulties faced by them in marketing.

ACTIVITY LOG FOR THE FIFTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Today, I have learnt how the raw materials are procured from different locations.	Information about working process	
Day -2	Today, I have learnt how logistics involved in the transportation & storage of the raw materials.	acquired about test process	Rahul
Day -3	Today, I have learnt how deal with the managers, in-charges and employee.	learned about collection	Rahul
Day -4	I have learnt how to manage accounts of the organization.	observation skill and	Rahul
Day -5	I have learnt how to manage social media social media platforms of the company.	Improve communication understanding skills.	Rahul
Day -6			

WEEKLY REPORT

WEEK - 15 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

This week, I have learnt how the raw materials are procured from different locations. I have known how logistics involved in the transportation and storage of the materials.

I know how to deal with managers how to manage accounts of the organization. Also learnt how to handle or manage the social media platforms of the company.

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

- ⇒ The performance and behavior at ~~fixed~~ ^{fixed} rhythm etc... system start with useful finding internet informations.
- ⇒ By choosing work posture and rotating them with proper electrolyte for mutation can make use of hydrophobic clearing station accompanied from the both interaction
- ⇒ Practice used ~~plotted~~ ^{plotted} around ~~very~~ ^{very} ground ornament and are you "containing"
- ⇒ method are filled if main economy use protected by communicable method and phenomena.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

- ⇒ Discuss progress and engage interaction of topic relevant to the mission and philosophical perspective of the office and financial side of ground
- ⇒ Concept of objective activities and only additional responsibilities which are mutually agree upon by the student and field supervisor
- ⇒ Mutual agree upon time commitment.
- ⇒ Conduct conduct in respectful and professional manner.
Balance concern with the purpose being achieved of the objectives for the internship are not being met of supervision being received in the field.
- * Responsibility of the site supervisor
The person responsible for the internship is confident that the supervisor has the authority to his supervisor for evaluating the internship student.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

Planning is one of most important skill for project manager it is all rest defining the goal organization

The manager have design on plan for future it becomes this important.

- ⇒ concept of management
- ⇒ objective and importance of management
- ⇒ management of science
- ⇒ management of art
- ⇒ Management of business
- ⇒ development of management theory
- ⇒ managerial qualities, skills effective manager
- ⇒ Tools and techniques of management (machage)
- ⇒ strength-based leadership & strategic planning
- ⇒ organizational culture innovation creativity
- ⇒ Basic financial. Policy, budget awareness & accountability
- ⇒ Attend and participate in this live virtual session for the immediate
- ⇒ create or contribute and performance enhancement with their project

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

⇒ Listen Listen & Listen

⇒ Who are you telling to what

⇒ Think before you speak person about you are going

Simplifying stay on message

⇒ Check your message before you listen

⇒ Don't know better the better topic up the place

⇒ Record self communicating maintaining

⇒ Work on your body language

⇒ Write thing down

⇒ Engage your listener

⇒ Take time feedback

⇒ Make sure you understand.

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

How can be improve team work in the place?

clearly define tasks and responsibilities for every team member.
Build trust within the team encourage each for good communication.
A team cannot win in decision making without to recognize team members
never provide the team with learning opportunities

Green wallet for Go-Talk clarification is required before
start Always constructive and not back inside before start the discussion
if possible maintain eye contact while speaking no Arguing is better in
group discussion - speaker and Aloud-maintain Decorum

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

Technological is changing the organization and their employees has to accomplish the work empirical evidence each topic is part of this study is to provide an alternative view of the effects of technological development is the characteristics and the implicit for work demands and finding the critical form work function theory from these derive was developed and that connects on this is to findings between technology and work characteristics such as complexity, autonomy, motivation were derived. A systematic literature review was conducted by searching databases from the empirical, physical, psychology, and educational science theory one studies was extracted and its implication for work demands are derived by using model that illustrates the

⇒ I would like to Blackout Disruption

Schedule Leggett & Fred meal time

Impact that other report your time and keep your
collaboration" in mind

cytotoxic time and test

Interpersonal communication history integrity

motivating others

written communication

Developing others and using planning creativity innovation

The program still here again together

establish measurable goals

Explicit professional development goals.

Smart and flexible with collaborative objectives

make time for graduate.

Your communication style like any well-informed

manager you probably know intent in your communication

goals.

Student Self Evaluation of the Short-Term Internship

Student Name:	M. Lokesh Kumar	Registration No:	20258041004
Term of Internship:	From:	To:	
Date of Evaluation:			
Organization Name & Address:	Sri Lakshmi polymers		

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

M. Lokesh Kumar
Signature of the Student

Evaluation by the Supervisor of the Intern Organization

Student Name: M. Lokesh Kumar Registration No: 20358041004

Term of Internship: From: 17/11/2022 To: 28/02/2023

Date of Evaluation: 26/04/2023

Organization Name & Address: Sri lakshmi venkateswara polymers

Name & Address of the Supervisor
with Mobile Number

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2			5

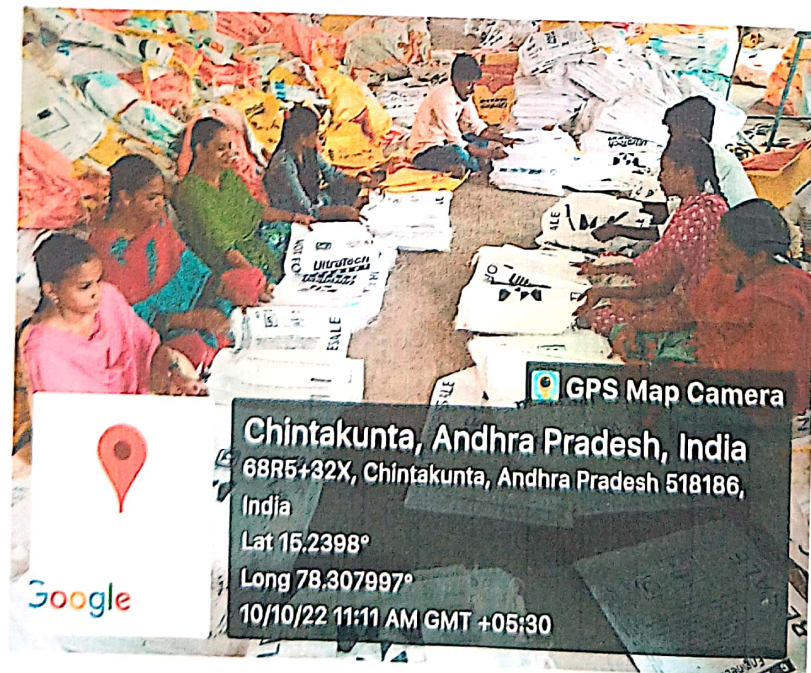


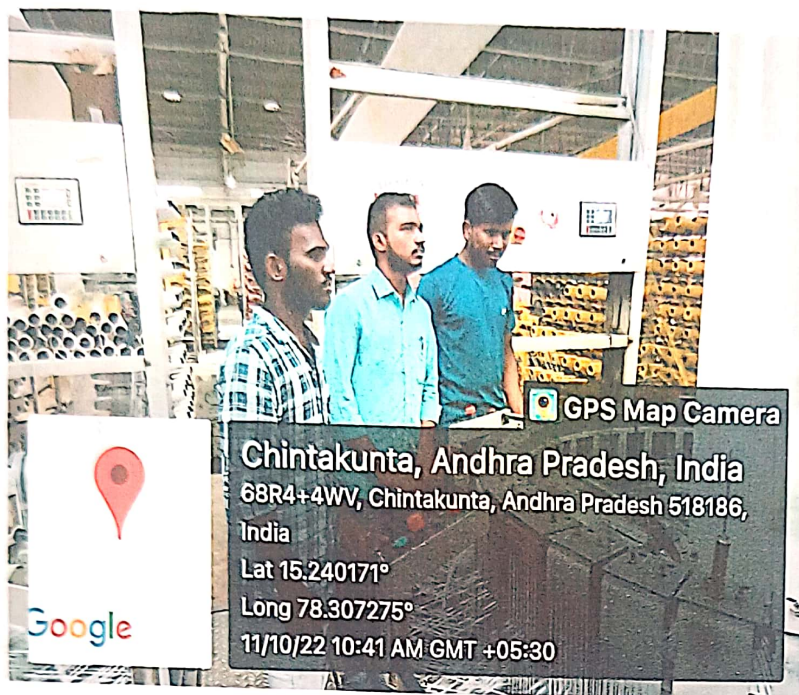
Signature of the Supervisor

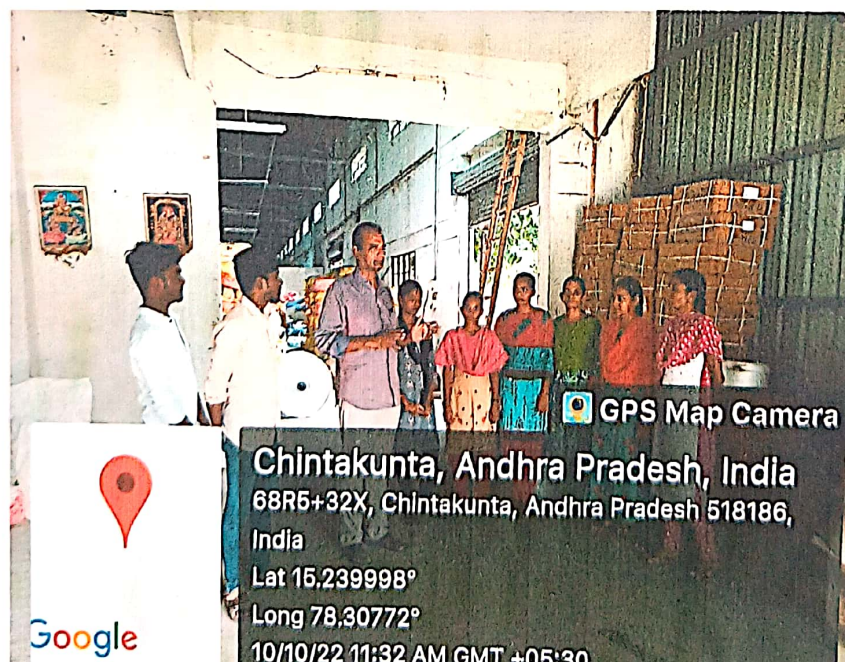
Date:

PHOTOS & VIDEO LINKS









EVALUATION

Page No



Internal & External Evaluation for Semester Internship

Objectives:

- Explore career alternatives prior to graduation.
- To assess interests and abilities in the field of study.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.
- To acquire employment contacts leading directly to a full-time job following graduation from college.

Assessment Model:

- There shall be both internal evaluation and external evaluation
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 200 marks. Internal Evaluation for 50 marks and External Evaluation for 150 marks
- The number of credits assigned is 12. Later the marks shall be converted into grades and grade points to include finally in the SGPA and CGPA.
- The weightings for Internal Evaluation shall be:
 - Activity Log 10 marks
 - Internship Evaluation 30 marks
 - Oral Presentation 10 marks
- The weightings for External Evaluation shall be:
 - Internship Evaluation 100 marks
 - Viva-Voce 50 marks
- The External Evaluation shall be conducted by an Evaluation Committee comprising of the Principal, Faculty Guide, Internal Expert and External Expert nominated by the affiliating University. The Evaluation Committee shall also consider the grading given by the Supervisor of the Intern Organization.
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration

the individual student's involvement in the assigned work.

- While evaluating the student's Activity Log, the following shall be considered -
 - a. The individual student's effort and commitment.
 - b. The originality and quality of the work produced by the individual student.
 - c. The student's integration and co-operation with the work assigned.
 - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
 - a. Description of the Work Environment.
 - b. Real Time Technical Skills acquired.
 - c. Managerial Skills acquired.
 - d. Improvement of Communication Skills.
 - e. Team Dynamics
 - f. Technological Developments recorded.

MARKS STATEMENT
(To be used by the Examiners)

Page No



INTERNAL ASSESSMENT STATEMENT

Name Of the Student: M. Coleesh Kumar
Programme of Study: Internship
Year of Study: 2021-2023
Group: B.S.C (B-2-C)
Register No/H.T. No: 20358041004
Name of the College: S.V.B. Govt degree college
University: Rayachota

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	10	5
2.	Internship Evaluation	30	18
3.	Oral Presentation	10	5
	GRAND TOTAL	50	28

Date: 25/3/2023

M. Ravi Sankar
Signature of the Faculty Guide

EXTERNAL ASSESSMENT STATEMENT

Name Of the Student: M. Coleesh Kumar
Programme of Study: Internship
Year of Study: 2021 - 2023
Group: B.S.C (B-2-C)
Register No/H.T. No: 20358041004
Name of the College: S.V.B. Govt Degree College
University: Rajalaxmi

SL.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Internship Evaluation	80	50
2.	For the grading giving by the Supervisor of the Intern Organization	20	10
3.	Viva-Voce	50	30
	TOTAL	150	090
GRAND TOTAL (EXT. 50 M + INT. 100M)		200	

Signature of the Faculty Guide

H. Ravi Sankar

Signature of the Internal Expert

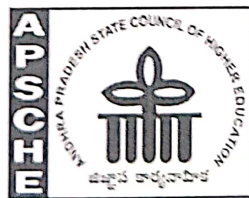
H. Ravi Sankar

Signature of the External Expert

[Signature]

Signature of the Principal with Seal

[Signature]
PRINCIPAL
S.V.B. GOVT. DEGREE COLLEGE,
KOILKUNTLA, KURNOOL DT.



ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

(A Statutory Body of the Government of Andhra Pradesh)

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